

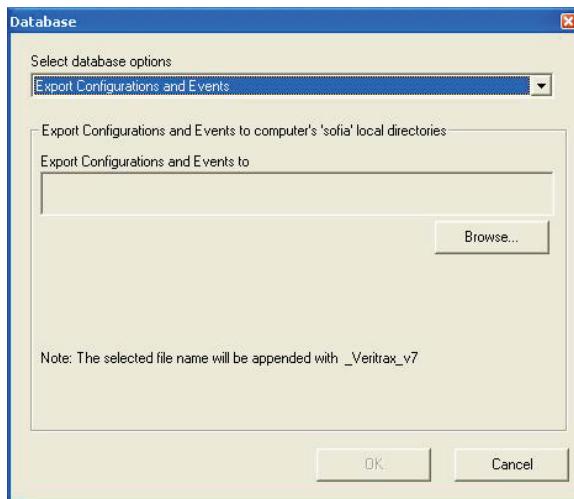
# Quick Guide

August 2012

## Upgrading from VeriTrax to AxTraxNG

### To upgrade from VeriTrax to AxTraxNG:

1. If your version of VeriTrax uses a MS Access database, skip to Step 6.
2. Back up the database:
  - a. Click **Tools>Database**.
  - b. In the *Select database options* dropdown, select **Export Configuration and Events**.

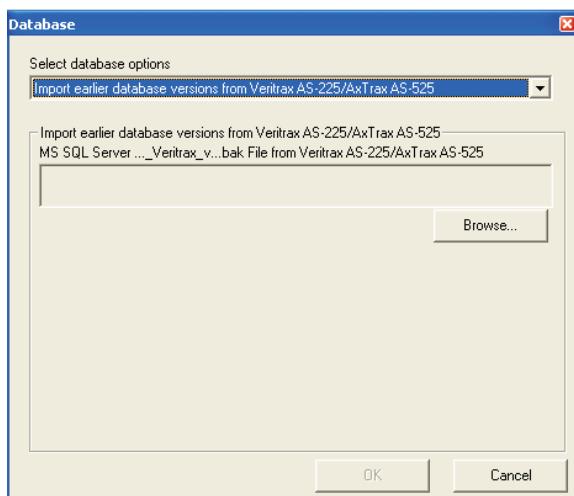


- c. Browse to the location on your computer to save the file and click **Save**.
- d. Click **OK**.

The database file is saved with the following naming convention:

xxxx\_Veritrap5\_Veritrap\_vxx.bak

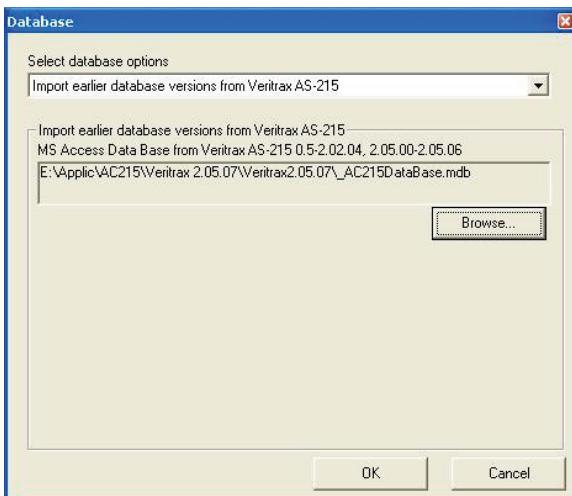
3. Uninstall the VeriTrax application.
4. Install AxTrax v4.25 using actual Authentication – user name and password (database password for user sa: **9590693**).
5. Import the database file from Step 1 to AxTrax v4.25:
  - a. Click **Tools>Database**.
  - b. In the *Select database options* dropdown, select Import earlier database version from Veritrap AS-225/AxTrax AS-525.



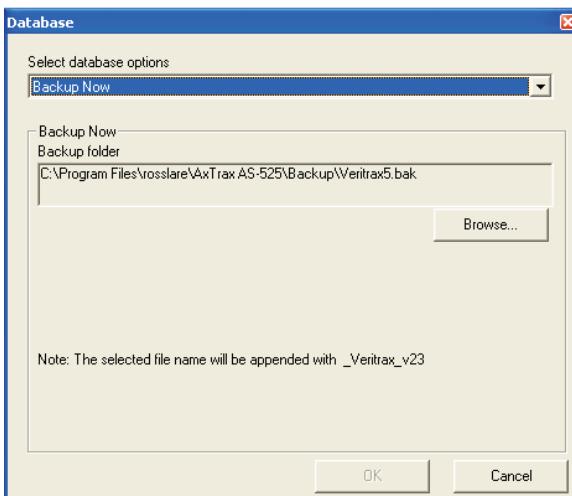
- c. Browse to the root folder (C:\) and select the database file.
- d. Click **OK**.
- e. Skip to Step 7.

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6. Import the MS Access database with file name **AC215Database.mdb**, located at the following path:  
**c:\Program Files\RossLare\Veritrap**



7. Back up the database:
- Click **Tools>Database**.
  - In the *Select database options* dropdown, select **Backup Now**.



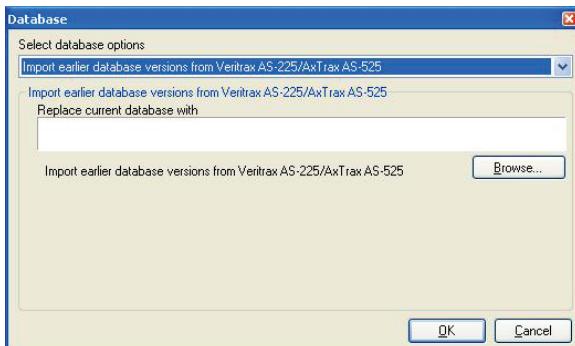
- Keep the default folder location.
- Click **OK**.

The database file is saved with the following naming convention:

xxxx\_Veritrap5\_Veritrap\_v23.bak

- Copy the file to the root directory (C:\)
- Uninstall AxTrax v4.25.
- Install the AxTraxNG software.
- Import the database file from Step 6 to AxTraxNG:
  - Click **Tools>Database**.
  - In the *Select database options* dropdown, select Import earlier database version from Veritrap AS-225/AxTrax AS-525.

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- c. Browse to the root folder (C:\) and select the database file.
- d. Click **OK**.

The application closes while the database is imported.

